



GENERAL ADMINISTRATION

UNIVERSITY OF KASHMIR

Hazratbal, Srinagar-06

NAAC Accredited Grade - 'A'

Subject: Summer working hours.

Order No. F (Summer Timing) GA/KU/23

Dated: February 28, 2023

The working hours in main and satellite campuses of the University of Kashmir including Sub-Office Jammu shall be 09:30 a.m. to 05:00 p.m. on all working days from 01.04.2023 to 31.10.2023.

The existing working hours in terms of order dated: 31.10.2022 shall continue for the month of March-2023 and last Saturday shall be working day.

By Order,

[Signature]
Assistant Registrar
General Administration

Copy for information to the:

1. Dean, Academic Affairs/ Research/College Development Council;
2. Deans of all Schools/Students Welfare;
3. Controller of Examinations;
4. Heads of all Teaching Departments;
5. Directors of various Research Centres/Units/Institutes/Campuses/DIQA;
6. I/C Director, IT&SS, **with the request to update the biometric attendance system accordingly;**
7. Librarian, Allama Iqbal Library;
8. Provost (Boys/Girls)/Chief Proctor/Chief Security Officer;
9. S.S. to Vice-Chancellor for kind information of the Hon'ble Vice Chancellor;
10. All Officers of the Registry;
11. Officer In-charge, Regional Centre for Distance Learning;
12. P A to Registrar, for kind information of the Registrar;
13. File.
14. Master File.